

Privacy Policy

Effective Date: 26/03/2025

1. Introduction

Welcome to HR Field ("we," "our," or "us"). This Privacy Policy explains how HR Field Services LTD collects, uses, and protects your personal data when you visit our website hrfield.uk.

2. Information We Collect

We collect the following personal data through our contact forms:

- Name
- Email address
- Contact number

This data is collected solely for responding to queries and questions related to our services.

3. Purpose of Data Collection

We use the personal data collected for:

- Customer service (responding to inquiries)
- Marketing communications (only where consent has been given)
We do **not** share your personal data with third parties.

4. Data Storage & Security

- We store personal data for a maximum of **12 months**.
- Our website is **encrypted** to ensure data protection.

5. Cookies & Tracking Technologies

We use **Wix's analytics tools** to track website usage. This data is **anonymous** and does not personally identify visitors.

6. Third-Party Services

We do not integrate with any third-party services that process user data.

7. User Rights & Data Deletion

Under the UK General Data Protection Regulation (UK GDPR), you have the right to:

- Request access to your personal data
- Request correction or deletion of your data
- Object to processing of your data for marketing purposes

To request data deletion, please contact us at hello@hrfield.uk. We will process your request within **30 days**.

8. Policy Updates

We may update this Privacy Policy from time to time. Changes will be posted on this page with an updated effective date.

9. Legal Disclaimers

- We comply with the UK GDPR and the Data Protection Act 2018.
- If you believe your data protection rights have been violated, you have the right to file a complaint with the UK's Information Commissioner's Office (ICO).

10. Contact Us

For any questions regarding this Privacy Policy, please contact us at:

Email: hello@hrfield.uk

Business Name: HR Field Services LTD

Website: hrfield.uk